



# Terms and Conditions applicable to Management and Leadership Summer Academy

Before completing and signing the application form for admission onto a Management and Leadership Summer Academy it is important that you carefully read the following Terms and Conditions.

## 1. Application

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You will receive an offer by email if your application for admission onto a Management and Leadership Summer Academy is successful. To accept this offer and to secure your place on the Course, you are required to pay the tuition fees applicable to the Course in full, you will receive a confirmation of your booking on the Course via email along with a visa support letter, if necessary.

## 2. Tuition Fees

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a. You will pay the Tuition Fees within 7 days of the date of your offer provided that payment is received no later than 7 days prior to the commencement of the Course. The offer email will be deemed to have been received by you on the next business day after sending. If payment is not received within the timeline specified in this paragraph, MLESA will treat this as a rejection of its offer and you will not be booked on the Course. Details of how to pay Tuition Fees will be included in the offer letter.

b All cancellations must be made in writing and take effect from the date we receive such notice. Where a cancellation is made more than 45 days prior to the arrival date, there will be a refund of all course fees paid, minus the course deposit (400 USD). Where a cancellation is made less than 30 days prior to the arrival date, there will be no refund. Where a booking is amended less than 30 days prior to the arrival or after the arrival date, there will be no refund for any missed course attendance.

d. MLESA reserves the right to cancel a Course if such Course fails to meet the minimum recruitment level four weeks before its commencement. A full refund of the Tuition Fees will be made to you in such circumstances.

## 3. Academic Conduct

You shall conduct yourself appropriately at all times during delivery of the Course. MLESA reserves the right to exclude you from the Course or take such other action as it deems appropriate if you behave in what MLESA deems to be an unacceptable manner. In such case you will not be entitled to a refund of all or any part of your Tuition Fees.

## 4. Liability and Insurance

a. The liability of MLESA in connection with the Course, whether arising in contract, tort, negligence, breach of statutory duty or otherwise, will, in all circumstances, be limited (except in cases of liability for death or personal injury caused by MLESA's negligence, fraud or fraudulent misrepresentation and any other liability which, by law, cannot be limited) to the amount of the Tuition Fees paid by you.

b. MLESA shall not be in breach of this agreement nor liable in the event it has to postpone or cancel the Course as a result of events, circumstances or causes beyond its reasonable control.

c. MLESA does not provide insurance for its students. Consequently, MLESA recommends that you investigate personal insurance coverage, particularly in respect of your personal possessions and medical expenses.

#### 5. Variation of Terms and Conditions

a. MLESA reserves the right to change any content listed in respect of the Course.

b. MLESA reserves the right to change any time or dates in respect to the Course until four weeks prior to the commencement of the Course

#### 6. Governing Law

This agreement and any dispute or claim arising out of or in connection with it or its subject matter or formation (including non-contractual disputes or claims) shall be governed by and construed in accordance with the laws of Czech Republic.

You and MLESA irrevocably agree that the courts of Czech Republic shall have exclusive jurisdiction to settle any dispute or claim that arises out of or in connection with this agreement or its subject matter or formation (including non-contractual disputes or claims).